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Memorandum of Conversation held on November 26, 1954 between [REDACTED] of the Clark Committee and [REDACTED] Chief, Information Control, Geographic Area, ORR. [REDACTED] were present.

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QUESTION: Do you have a prepared list of persons to whom intelligence or related materials are to be routed?

ANSWER: No. My knowledge of the basic interests and functions of the Geographic Area, and being kept aware of the changing interests of the Geographic Area makes such a list unnecessary.

QUESTION: Do you route on the basis of divisions or branch?

ANSWER: Materials are routed on the basis of content and interest.

QUESTION: What type of logs are maintained?

ANSWER: Card logs for the most part.

QUESTION: Why not book logs?

ANSWER: Not feasible on the basis of the large mass of material which flows through the unit. It is almost impossible to locate the whereabouts of a document in a book log.

QUESTION: What do you know about this control card? (CIA control card on desk)

ANSWER: All there is to know (it gives a picture of the status of the handling of the document).

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(At this point a card was taken and [REDACTED] given a complete reading of the meanings thereon.)

QUESTION: Show me a document and how it is handled in and out of the Unit.

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ANSWER: A returning CSDB pulled out on its return trip to OSI from routing in D/OG [REDACTED] PI) and ORR. The control card was pulled from CSDB file and shown its relationship to the document.

QUESTION: Do you feel this present CIA control card is useful?

ANSWER: Yes, it is very useful.

QUESTION: Do you do the filing?

Answer: No. It is done by a clerk not at present in the office.

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QUESTION: All cables (as seen on my desk) are logged, are they not?

ANSWER: No. All "Secret", "Confidential" and "Sensitive" cables - yes.
"Unclassified" ones only if they contain information judged to be of
basic interest and value to the Geographic Area.

QUESTION: What about the rest of the Unit?

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ANSWER: [REDACTED] is my assistant; [REDACTED] handles the domestic geographic
25X1A9a materials; [REDACTED] the foreign geographic materials; and [REDACTED] 25X1A9a
[REDACTED] is the file clerk.

QUESTION: What is your grade?

ANSWER: GS-8.

QUESTION: How long with agency?

ANSWER: Since 1948.

QUESTION: Before the agency?

ANSWER: OSS and State.

QUESTION: Have you ever been unable to locate an item?

ANSWER: Yes, but not often. I have often been accused of being almost a
pain in the neck about the logs.

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[REDACTED] [REDACTED] it has been a pleasure.

Reply: Thank you.

End of Interview

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